



## OFFICE OF INTERNATIONAL SERVICES

University Center for International Studies

University of Pittsburgh

### Inviting Friends or Relatives to the U.S.

Below is a list of supporting documentation that Pitt students, scholars or employees may send to relatives and/or friends to support their visitor visa application. A letter of invitation from the Office of International Services is not required for your friend(s) and/or relative(s) to seek the visitor visa or entry on the visa waiver program, and OIS does not issue such a letter.

#### Supporting Documentation from Pitt student, scholar or employee

- A letter written in English from you to your friend(s) and/or relative(s) who you are inviting into the U.S. This letter should state:
  - The purpose of their visit, i.e. graduation, vacation, birth of baby, etc.
  - The intended duration of the visit.
  - Your intention to provide your visitor with lodging, food, etc., if appropriate.
  - Proof of financial support for the visit, if you will support them during their stay.
- A copy of the student, scholar or employee's immigration documents:
  - Current passport
  - Most recent visa stamp
  - I-94 record – download from the Customs and Border Protection (CBP) website – [www.cbp.gov/I94](http://www.cbp.gov/I94)
  - Form I-20, Form DS-2019, I-797 Approval Notice, etc.
- A copy of the student's official transcripts from the Registrar's Office.

#### More information about the Visitor Visa or Visa Waiver Program

Complete information about applying for and obtaining a B-2 visitor visa may be found at [www.travel.state.gov](http://www.travel.state.gov).

#### More information about inviting your spouse or dependent children

If you wish to invite your spouse or dependent children under the age of 21 to accompany you during your studies or employment in Pittsburgh, please review the information on OIS' website ([www.ois.pitt.edu](http://www.ois.pitt.edu)) and/or in My OIS ([my.ois.pitt.edu](http://my.ois.pitt.edu)) for information about how to invite these individuals to join you.