



The University of Pittsburgh  
Office of International Services \_\_\_\_\_

## Departure Notification Form For Academic & Administrative Units

*NOTICE: Pursuant to U.S. immigration laws and regulations, the Office of International Services is required to notify various Federal agencies when an international visitor terminates his/her relationship with the University. Your cooperation in ensuring University compliance with this requirement is appreciated.*

TO: The Office of International Services  
Facsimile - 412.624.7105

FROM: \_\_\_\_\_

DATE: \_\_\_\_\_

RE: Departure of an International Visitor  
\_\_\_\_\_

The following international visitor has terminated his/her activity with the Department of \_\_\_\_\_ in the College/School of \_\_\_\_\_ and has departed the University of Pittsburgh. Please update your records accordingly.

Family Name: \_\_\_\_\_

Given Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Social Security Number or Pitt ID Number: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_

Current Visa Classification/Status: \_\_\_\_\_

Last Date of Employment/Enrollment (mm/dd/yyyy): \_\_\_\_\_

Forwarding Address: \_\_\_\_\_

\_\_\_\_\_

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Additional Comments: \_\_\_\_\_

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